



Moving Check List

The best way to handle a complex task like moving is to break it down into smaller tasks. Use the check list below to track what you've accomplished and what still must be done.

1 – 2 MONTHS BEFORE MOVING DAY

Packing:

- Room by room, sort through possessions and decide what to keep
- Donate or discard any items you no longer need
- Return borrowed items to neighbors and friends
- Have your valuables appraised and insured
- Start packing nonessential items
- Organize packed items and sealed boxes in one corner of each room

Action Items:

- Keep a file of your moving paperwork so everything you need is in one place
- Get 2 – 3 estimates from moving companies or truck rental companies
- Make your reservation with the moving company of your choice
- Fill out a change of address form at your local post office
- Inform your bank, creditors, and others of your change of address
- Contact the utilities to cancel your old service/set-up new service
- Transfer school, medical, and veterinary records
- Book any travel arrangements you may need

1 WEEK BEFORE MOVING DAY

- Place items that you plan to move yourself in a separate area
- Pack a suitcase with clothing, toiletries, and other necessities for the first few days in your new home
- Pack a box for items you will need right away such as garbage bags, toilet paper, wet wipes, cleaning supplies, phone, etc.
- Confirm your reservation with the moving company

MOVING DAY

- Read the bill of lading prepared by your mover before signing it
- Note any damage to possessions as they are brought into your new home

OTHER TASKS:
